

**Springfield Park District  
Committee of the Whole**

John F. Linxwiler Administrative Office / Bunn Park  
2500 South 11th Street / Springfield, IL  
Wednesday, October 12, 2022

**MINUTES**

Roll Call

President Sgro called the meeting to order

Members Participating in Person: Trustees: Badger, Eck, Metcalf, Wescott, Rodgers and President Sgro

Members Not participating: Trustee Theilen

Other Participants in Person: Derek Harms, Executive Director; Jason Graham, Director of Parks and Planning; Stephen Flesch, Director of Finance & Administration; Angie Whisnant, Director of Recreation and Marketing; Amanda Tippin, Assistant Director of Recreation and Marketing; Patrick Murphy, Chief of Springfield Park District Police; Staff and Public

Special Guests: Kristi Corpin, CPA of Eck, Schafer & Punke, LLP  
Lance Flury, Head PGA Golf Pro  
Doug Coker, Battery Specialists

**Committee of the Whole**

I. Finance and Personnel Committee

1. FY 22 Audit Presentation

Stephen Flesch, Director of Finance & Administration; introduced Kristi Corpin, CPA to the Board to present the FY22 Audit results.

Kristi Corpin reviewed the results of the Audit and explained that the District had a strong fiscal year with an unmodified opinion.

## 2. Police Vehicle Surplus

Stephen Flesch, Director of Finance & Administration, informed the board about the need to draft a new ordinance to correct a clerical error in Ordinance 1487-22 that incorrectly identified vin number of the recently surplused police vehicle.

## 3. Budget Software

Stephen Flesch, Director of Finance and Administration discussed the need for a budgeting software tool. Three software companies were evaluated, and staff recommend Centage. updated software for the Finance Department and discussed pricing, found the most reasonable one and is asking the Board for approval in purchasing the new software.

## 4. Order for New Golf Carts

Stephen Flesch, Director of Finance & Administration discussed the current lease agreement with Batter Specialists and Golf Carts due to the additional use as a result of the pandemic. Staff recommends terminating lease a year early and signing a new lease with new carts.

## II. Recreation Committee

Angie Whisnant, Director of Recreation & Marketing, discussed the Membership Rate analysis. Staff recommends minor adjustments to golf and tennis memberships. Comparing rates and fees from several other competitors the Park District would still be the lowest, most reasonable, and most competitive.

### **Staff Updates**

#### 1. Finance & Administration

Stephen Flesch, Director of Finance & Administration, informed the board that the employee health insurance is about to expire. Staff has researched alternative carriers but recommends renewing current policy. The Board agreed.

#### 2. Recreation & Marketing

Angie Whisnant, Director of Recreation & Marketing, updated the Board on the Recreation Department including upcoming large special events.

3. Long Range Planning

Jason Graham, Director of Parks & Planning updated the Board on the projects that are currently underway at the Parks.

4. Police Department

Police Chief Murphy updated the board on everything going on with the park district police department.

**ADJOURNMENT**

There being no further business to come before the Board  
it was moved that the meeting adjourned at 6:27